



বিশ্ব বাংলা বিশ্ববিদ্যালয় BISWA BANGLA BISWABIDYALAY

Address: Bolpur, Birbhum-731204

Email: fo@bbb.ac.in

Phone: 9382861052

Website: www.bbb.ac.in

Ref: BBB/Finance/NIQ-Furniture/26-27/13

Date: 09-08-2026

NOTICE INVITING QUOTATION (NIQ)

Sealed quotations are invited from reputed **suppliers/authorized dealers/manufacturers** for furnishing item-wise rates for the furniture specified below. The rates obtained through this NIQ shall be used for preparation and submission of a proposal to the **Department of Higher Education, Government of West Bengal**, for obtaining administrative and financial approval.

This NIQ is intended only to obtain estimated rates for administrative and financial approval and shall not constitute a purchase order, work order, or **any commitment for procurement** by Biswa Bangla Biswabidyalay. After obtaining the necessary administrative and financial approval, procurement shall be undertaken separately through the prescribed **e-tender process**, as applicable.

1. Item description and quantity:

The furniture details are as follows:

Sl. No.	Item description	Specification	Quantity	Rate per Unit	GST	Total Rate per Unit	Amount
1	Combined 2-Seater Desk Bench with Writing Desk, Seat, Backrest & Self Tray	Annexure -I	300				
2	Teacher Platform	Annexure -II	40				
3	Teacher Table	Annexure -III	40				
4	Teacher Chair	Annexure -IV	40				
5	2-seater seating bench	Annexure -V	140				
6	3-seater seating bench	Annexure -VI	55				

Note: The bidder shall quote rates strictly as per the specifications given in the respective Annexures.

2. Schedule:

- Last date and time for submission of quotation: **24/08/2026, 3:00 PM**
- Date and time of opening of quotation: **24/08/2026, 04:00 PM**, by the **purchase committee/Competent Authority**.
- The bidder or his/her duly authorized representative may remain present at the time of opening of the quotations.
- Place of submission and opening: Finance Office, Biswa Bangla Biswabidyalay, Shibpur, Bolpur, Birbhum, 731204.



3. Eligibility of bidders:

The bidder shall fulfil the following minimum eligibility criteria:

- The bidder shall possess a **valid Trade Licence** for dealing in furniture/furniture products.
- The bidder shall possess a **valid GST Registration Certificate and PAN**.
- The bidder shall have experience of supplying similar furniture to any **Government Department, Government Institution, PSU, University, College** or other recognised institution during the **last three years**.
- **Self-attested** documentary evidence in support of the above shall be enclosed with the quotation.
- The University may seek additional documents/information from the bidder, if considered necessary.

4. Submission of quotation:

- The quotation shall be submitted in a **sealed envelope** superscribed:
- **“Quotation For Furniture – NIQ No. BBB/Finance/NIQ-Furniture/26-27/13, dated 09-08-2026”**
- The quotation shall be duly **typed or written in indelible ink**, signed and stamped by the authorized signatory.
- All corrections, overwriting or alterations, if any, shall be duly authenticated by the authorized signatory.
- The bidder shall quote **item-wise rates** against all the items.
- The quoted basic rates shall include **transportation, loading, unloading, delivery, installation/assembly and all other incidental charges**.
- **GST shall be indicated separately** in the quotation.
- No additional charges shall be payable towards transportation, loading/unloading, installation or other incidental expenses.
- The furniture supplied, if procurement is subsequently undertaken, shall strictly conform to the specifications mentioned in **Annexures I to VI**.
- The following documents shall be enclosed with the quotation:
 - Duly signed and stamped detailed price quotation;
 - Copy of valid GST Registration Certificate;
 - Copy of PAN;
 - Copy of valid Trade Licence;
 - Documentary evidence of similar supply during the last three years;
 - Any other relevant document considered necessary by the University.



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5. Validity of quotation

The quoted rates shall remain valid for a minimum period of **180 days** from the last date of submission of the quotation.

6. Other terms and conditions:

- This NIQ is issued **only for obtaining rates for administrative and financial approval** and shall not be construed as a commitment by the University to place any purchase order.
- Submission of a quotation shall not confer any right upon the bidder for placement of an order.
- The University reserves the right to accept or reject any or all quotations, either in full or in part, without assigning any reason thereof.
- The University reserves the right to seek clarification regarding the specifications, materials, quality or quoted rates.
- Incomplete, conditional, unsigned or defective quotations are liable to be rejected.
- Quotations received after the stipulated date and time shall not be considered.
- The University shall not be responsible for any postal/courier delay or delay in delivery of the quotation.
- The successful bidder, if procurement is subsequently undertaken, shall be required to supply furniture conforming strictly to the approved specifications and quality requirements.
- In case of any discrepancy in the interpretation of the specifications, the decision of the Competent Authority of Biswa Bangla Biswabidyalay shall be final and binding.
- In case of any dispute arising in connection with the quotation/proposed procurement, the decision of the Competent Authority of Biswa Bangla Biswabidyalay shall be final and binding.


09/08/26
Finance Officer (Acting)
Biswa Bangla Biswabidyalay
Shibpur, Bolpur, Birbhum.

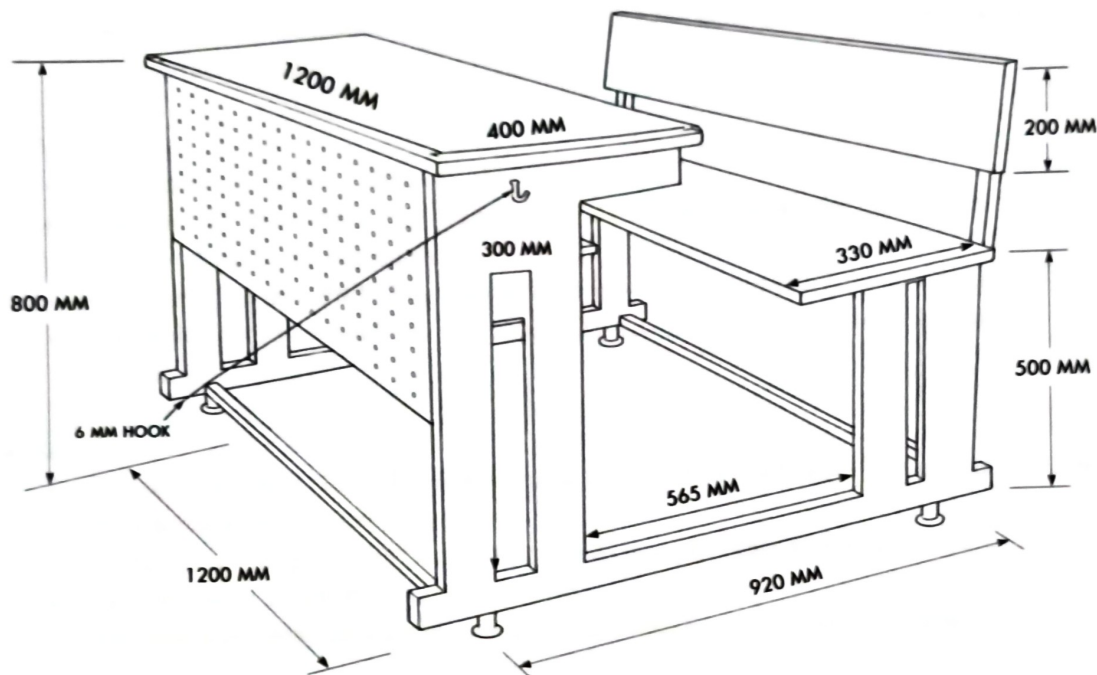
Finance Officer
Biswa Bangla Biswabidyalaya



Annexure- I

**Specifications of Combined 2-Seater Desk Bench with Writing Desk, Seat, Backrest &
Book/Bag Self Tray**

1. Prototype Image:



2. Frame Structure:

- Overall dimensions: **Length: 1200mm, Breadth: 920 mm, Height: 800 mm**
- Frame shall be fabricated from **rectangular MS hollow bar** for long-lasting durability, having a minimum wall **thickness of 1.6 mm**. The Vertical stand bar size shall be **75 mm × 25 mm**, and all horizontal bar are size of from **50 mm × 25 mm**. Only below the joint, two bar size from **25 mm × 25 mm**.
- Two additional support members of **50 mm × 25 mm** MS hollow section shall be provided below the writing top and seating top.
- Front sheet shall be **22 Gauge perforated MS sheet**.
- The dimensions and construction shall generally conform to the approved prototype drawing.
- The frame shall be rigidly welded, properly ground and finished.
- All exposed edges shall be rounded such that no sharp projections.



- Suitable provision shall be made for **joining two consecutive benches**, wherever required.
- The complete MS frame shall undergo suitable **anti-corrosion treatment** and shall be finished with **epoxy-polyester powder coating**, duly baked in a heat chamber.
- Powder-coating colour shall be as per the requirement of the University.
- Suitable **levelling/height-adjustment** arrangement and non-marking **floor-protection** caps shall be provided to ensure stability and protect the marble floor.
- The complete structure shall have a smooth and durable finish suitable for institutional/educational use.

3. Writing Top

- Dimension: **Length: 1200 mm, Width: 400 mm.**
- Material: **19 mm thick Pre-Laminated HDHMR Board** with scratch-resistant and easy-to-clean laminated surface.
- Edge finish: **2 mm PVC Edge Banding** applied by automatic edge-banding machine.
- The writing surface shall be ergonomically inclined and shall provide adequate knee clearance.

4. Seat

- Material: **19 mm thick Pre-Laminated HDHMR Board** with scratch-resistant and easy-to-clean laminated surface.
- Dimension: **Length: 1200 mm. Width: 330 mm, Height: 500 mm**
- Finished with **2 mm PVC edge banding**
- The seat shall provide a comfortable sitting posture and adequate leg space.

5. Backrest

- Dimension: **Length: 1200 mm. Width: 200 mm**
- Material: **19 mm thick Pre-Laminated HDHMR Board** with scratch-resistant and easy-to-clean laminated surface.
- Finished with **2 mm PVC edge banding.**
- The backrest shall provide adequate support and a comfortable sitting posture.

6. Book/Bag Storage Tray

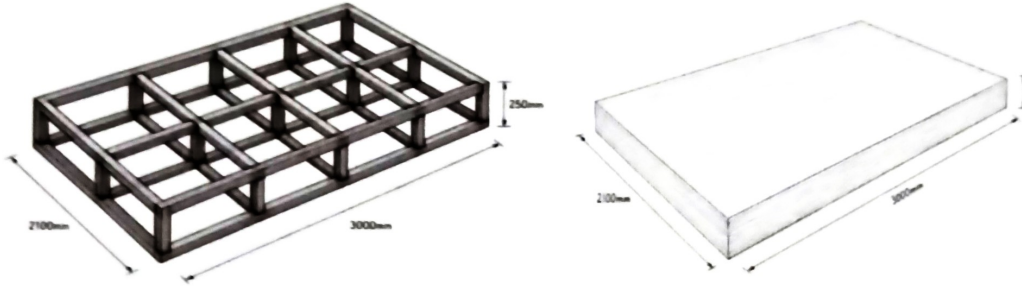
- One integrated **book and bag self-tray** shall be provided below the writing desk.
- Dimension: **Length: 1200 mm. Width: 300 mm**
- The tray shall be fabricated from suitable MS sheet/steel with minimum **22 Gauge thickness**, adequate load-bearing capacity and properly finished edges.
- A **6 mm thick bag-hanging hook** shall be provided on both sides below the writing top. The hooks shall have smooth/rounded edges and shall be free from sharp projections.



Annexure- II

Specifications of Platform for the Instructor in the Classroom

1. Prototype Image:



2. Frame Structure:

- The frame shall be fabricated from **50 mm × 50 mm rectangular MS hollow section** with a minimum wall thickness of **1.8 mm**.
- Overall Dimension: **Length: 3000 mm, Breadth: 2100 mm, Height: 250mm**
- The frame shall be rigidly welded, properly ground and finished.
- The complete MS frame shall be treated against corrosion and finished with epoxy-polyester powder coating, duly baked in a heat chamber.
- Minimum load-bearing capacity: **500 kg**.
- Suitable **levelling/floor-protection** arrangements shall be provided to ensure stability and prevent damage to the marble floor.
- The platform shall be properly levelled and firmly seated on the floor, without any unsafe or visible gap between the platform base and the floor.

3. Board Material:

- The thickness of **Pre-Laminated HDHMR Board** on the top board is **25 mm**, and on the side board **18 mm**.
- The top surface shall not be made by joining multiple small pieces. **A maximum of two boards** may be used for the top surface.
- All exposed edges shall be rounded finish.
- The complete platform shall have a durable and smooth finish suitable for educational/institutional use.



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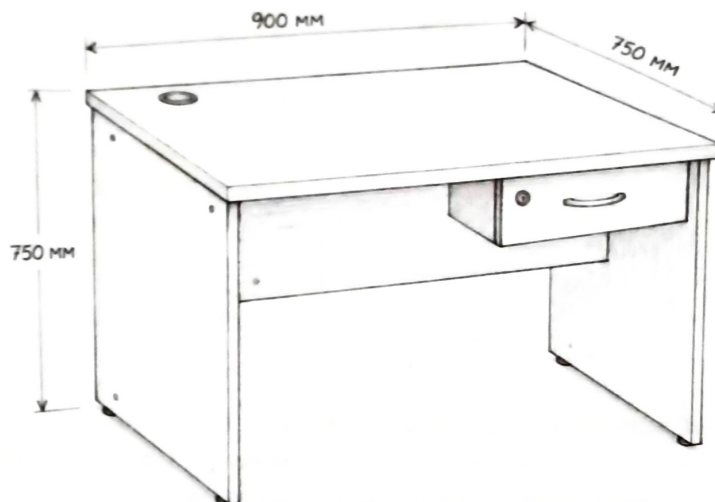
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Annexure- III

Specifications of Table for the Instructor in the Classroom

1. Prototype Image:



Specification:

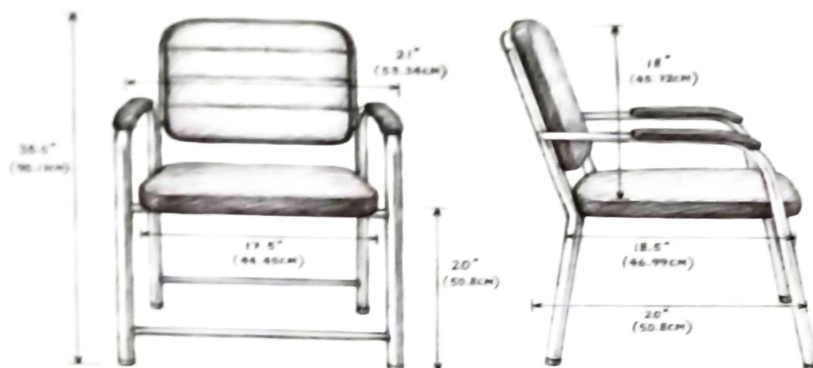
- The table shall be suitable for regular classroom use by the instructor.
- Overall size: **Length 900mm, width 600 mm, and height 750 mm.**
- One **drawer** shall be provided below the working top with approximate dimensions: **Length: 500mm, Breadth: 300 mm, and height: 200mm.**
- Working top and all tables shall be made of **19 mm Pre-Lam HDHMR/Plywood with 2 mm Edge Banding** by Automatic Machine, with a smooth finish with scratch-resistant and easy-to-clean laminated surface.
- The table shall include adequate knee space, storage provision if required, and a level working surface.
- All fittings, screws, and joints shall be concealed or properly finished.
- The complete table shall have a strong, stable and durable construction suitable for regular institutional use.



Annexure- IV

Specifications of Chair for the Instructor in the Classroom

1. Prototype Image:



Specification:

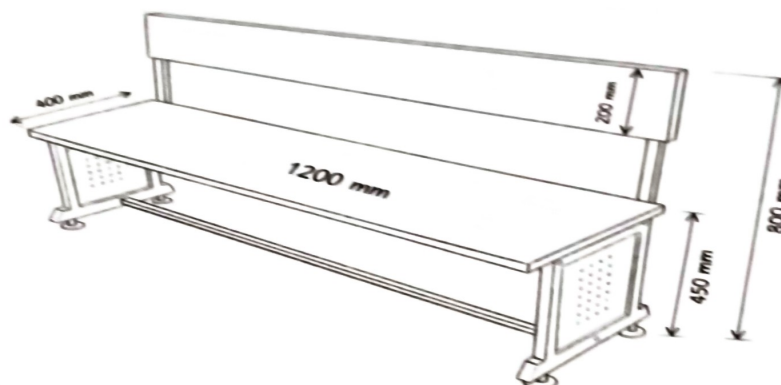
- **Frame:** High-quality Mild Steel (MS) tubular pipe, minimum 1.6 mm thickness, preferably 19–22 mm diameter, with properly welded joints and Anti-corrosion treatment followed by epoxy-polyester powder coating, minimum 50–60 microns, for durability and rust protection.
- **Seat Pan:** Strong 12 mm thick plywood or equivalent rigid seat base, securely fixed to the frame.
- **Seat Cushion:** High-density PU foam, minimum 40–45 kg/m³ density, with adequate thickness (approximately 40–50 mm) for comfortable prolonged sitting.
- **Backrest:** Ergonomically shaped 12 mm plywood/engineered wood backing or suitable moulded support with high-density PU foam.
- **Backrest Cover:** Breathable fabric with sufficient ventilation to reduce heat accumulation during prolonged sitting.
- **Armrests:** High-quality moulded polypropylene (PP) or nylon, with smooth rounded edges and securely fixed to the MS frame.
- **Fasteners:** High-quality zinc-plated or stainless-steel screws, bolts and nuts to prevent rust and loosening during regular use.
- **Welding:** Continuous and neat welding at structural joints; welds shall be properly ground/finished and free from cracks, sharp projections and welding defects.
- **Leg Caps:** Heavy-duty, non-marking rubber/PP floor-protection caps, securely fitted to all four legs.
- **Structural Strength:** The complete chair shall be capable of supporting at least 120 kg uniformly distributed load without permanent deformation, excessive wobbling or structural failure



Annexure- V

Specifications of 2-Seater Bench with Backrest

1. Prototype Image:



2. Frame Structure:

- Overall dimensions: **Length: 1200mm, Breadth: 450 mm, Height: 800 mm**
- Frame shall be fabricated from **rectangular MS hollow bar** of size **50 mm x 25 mm**, only below the joint bar size from **25 mm x 25 mm**.
- The sheet should be **22 Gauge perforated MS sheet**.
- Dimensions and construction shall conform to the approved prototype.
- The frame shall be rigidly welded, properly ground and finished.
- All exposed edges shall be smooth, rounded and free from sharp projections.
- The complete MS frame shall undergo suitable anti-corrosion treatment and shall be finished with epoxy-polyester powder coating, duly baked in a heat chamber.
- Powder-coating colour shall be as per the requirement of the University.
- Suitable levelling/floor-protection arrangement shall be provided to ensure stability and prevent damage to the marble floor.

3. Seat and Backrest:

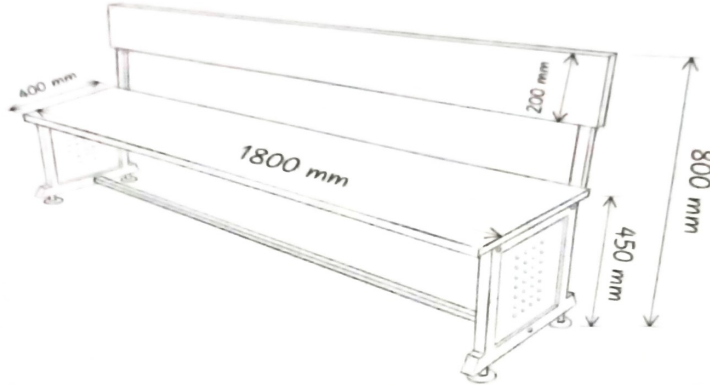
- Seat and backrest shall be made of **19 mm thick pre-laminated HDHMR board** with scratch-resistant, durable and easy-to-clean laminated surface.
- All exposed edges shall be finished with **2 mm PVC edge banding**.
- Seat dimensions: **Length: 1200 mm, Width: 330 mm, Height: 500 mm**
- Backrest dimensions: **Length: 1200 mm, Width: 200 mm**
- The seating arrangement shall provide a comfortable sitting posture and adequate leg space.
- The complete bench shall have a durable and smooth finish suitable for educational institutions.



Annexure- VI

Specifications of 3-Seater Bench with Backrest

1. Prototype Image:



2. Frame Structure:

- Overall dimensions: **Length: 1800mm, Breadth: 450 mm, Height: 800 mm**
- Frame shall be fabricated from **rectangular MS hollow bar** of size **50 mm x 25 mm**, only below the joint bar size from **25 mm x 25 mm**.
- The sheet should be **22 Gauge perforated MS sheet**.
- Dimensions and construction shall conform to the approved prototype.
- The frame shall be rigidly welded, properly ground and finished.
- All exposed edges shall be smooth, rounded and free from sharp projections.
- The complete MS frame shall undergo suitable anti-corrosion treatment and shall be finished with epoxy-polyester powder coating, duly baked in a heat chamber.
- Powder-coating colour shall be as per the requirement of the University.
- Suitable levelling/floor-protection arrangement shall be provided to ensure stability and prevent damage to the marble floor.

3. Seat and Backrest:

- Seat and backrest shall be made of **19 mm thick pre-laminated HDHMR board** with scratch-resistant, durable and easy-to-clean laminated surface.
- All exposed edges shall be finished with **2 mm PVC edge banding**.
- Seat dimensions: **Length: 1200 mm, Width: 330 mm, Height: 500 mm**
- Backrest dimensions: **Length: 1200 mm, Width: 200 mm**
- The seating arrangement shall provide a comfortable sitting posture and adequate leg space.
- The complete bench shall have a durable and smooth finish suitable for educational institutions.