



বিশ্ব বাংলা বিশ্ববিদ্যালয় BISWA BANGLA BISWABIDYALAY

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Ref: BBB/Finance/NIQ- Musical Instruments /26-27/05(2nd Call)

Date: 05-08-2026

NOTICE INVITING QUOTATION (NIQ)

Subject: Invitation of Quotation for Supply of Musical Instruments – Department of Music, Biswa Bangla Biswabidyalay.

Respected Sir/Madam,

The Department of Music, Biswa Bangla Biswabidyalay, Bolpur, Birbhum, intends to purchase the following musical instruments for academic and cultural activities of the students. You are requested to submit your competitive quotation on your official letterhead, duly signed with date and stamped, as per the details below:

List of Instruments Required:

Sl. No.	Name of Instrument	Specification / Make	Quantity
1.	Manual Tanpura	Both male and female	01 Each
2.	Tabla Set	on scale C & D, Brass Bayan	01 Set
3.	Pakhwaj	-	01Pcs
4.	Electronic Tanpura	Digital	01 Pcs

Important Instructions for Quotation:

- 1. Rates:** Please quote two separate rates for each item:
 - A. Rate without delivery - Ex-shop/Ex-godown price.
 - B. Rate with delivery - F.O.R. destination, i.e., delivered at **Biswa Bangla Biswabidyalay, Bolpur, Birbhum, West Bengal – 731204.**
- 2. Tax:** Rates must be inclusive of all taxes. Please mention the applicable GST % separately for each item.
- 3. Warranty:** Mention warranty period for each instrument.
- 4. Delivery Period:** Expected time for delivery within 7 days after receipt of purchase order.
- 5. Payment:**
 - Payment will be made through NEFT after satisfactory delivery, inspection, and submission of bill in triplicate.
 - Statutory deductions such as TDS etc. will be made as applicable.
- 6. Documents:** Please attach a copy of GST Registration Certificate and PAN with the quotation.

Last Date & Mode of Submission:

The sealed quotation should reach the undersigned on or before **5:00 PM 11/8/2026.**

The University reserves the right to accept or reject any or all quotations without assigning any reason.

Thanking you,

Yours faithfully,

05/08/26
Finance Officer (Acting)
Biswa Bangla Biswabidyalay
Shibpur, Bolpur, Birbhum.
Finance Officer
Biswa Bangla Biswabidyalay
Bolpur, Birbhum, W.B.