



Ref: BBB/Finance/NIQ-ID Card/26-27/09

Date: 19-06-2026

NOTICE INVITING QUOTATION (NIQ)

Sealed quotations are invited from reputed suppliers/authorized dealers/manufacturers for supply of **Integrated ID Card Kit (Card, Holder & Lanyard)** as per the details given below.

1. Item description and quantity

Sl. No.	Item description	Specification	Unit	Rate per Unit (Rs.)	Amount (Rs.)
1.	Integrated ID Card Kit (Card, Holder & Lanyard)	PVC ID Card: Premium-quality, high-resolution PVC card (CR80 standard, 86.00 mm × 54.00 mm). Must include full-color photo printing, variable data for Student/Staff details (Name, ID, Department, etc.), and a unique, scannable high-density QR code for digital authentication. (Note: The PVC cards must be printed using thermal retransfer or high-definition offset printing to ensure color depth and resistance to fading over a minimum of 24 months of daily use.) Holder: Premium grade, rust-resistant metal ID card holder with dual-sided crystal-clear, scratch-resistant protective covers. Lanyard: High-quality soft-touch polyester lanyard, branded with "Biswa Bangla Biswabidyalay" in Bengali and English using high-contrast, wash-resistant, and non-fading ink. Includes a heavy-duty stainless steel dog hook.	500 to 1000 Pcs		

2. Schedule

- Last date and time for submission of quotation: 30/06/2026, 5:30 PM
- Date and time of opening of quotation: 01/07/2026, 11:00 AM, by the purchase committee, and the vendor or their authorized representative is welcome to attend.
- Place of submission and opening: **Office of the Finance, Biswa Bangla Biswabidyalay, Shibpur, Bolpur, Birbhum, 731204.**





3. Eligibility of bidders

Bidders should meet the following **minimum** eligibility criteria:

- Valid trade licence for dealing in Furniture products.
- Valid GST registration and PAN.
- Proof of similar supply to any Government/PSU/recognized institution during last 3 years (Self-attested copies of documents must be enclosed with the quotation.)

4. Submission of quotation

- Quotation must be submitted in a sealed envelope superscribed "Quotation for Supply of **Integrated ID Card Kit (Card, Holder & Lanyard)** – NIQ No **BBB/Finance/NIQ-ID Card/26-27/09, Date: 19-06-2026**".
- The quotation shall be typed or written in indelible ink, with all corrections duly signed by the authorized signatory.
- The **L1** company provide 1 piece Sample for product checking.
- The following documents must be enclosed:
 - Detailed price bid
 - Copy of GST registration, PAN, trade licence.

5. Delivery

- Material shall be delivered at: Biswa Bangla Biswabidyalay Main Campus.
- Delivery period: Within 7 days from the date of issue of Work Order.
- The supplier shall arrange transportation, loading and unloading at site at their own cost.

6. Quality and inspection

- **Integrated ID Card Kit (Card, Holder & Lanyard)** Material found damaged/warped /undersized or not conforming to specifications shall be rejected at the supplier's cost.
- The officer-in-charges decision on quality and quantity shall be final.

7. Payment terms

- 100% payment will be made after successful delivery and acceptance of materials and submission of pre-receipted bill in duplicate.
- Statutory deductions such as TDS etc. will be made as applicable.

8. Validity of quotation

- The quotation shall remain valid for a period of **15 days** from the date of opening of quotations.

9. Other terms and conditions

- The undersigned reserves the right to accept or reject any or all quotations, in part or in full, without assigning any reason.
- Incomplete quotation or quotations received after the due date and time are liable to be rejected.
- In case of any dispute, the decision of the competent authority of BBB shall be final and binding.



Sd/-
Finance Officer (Acting)
Biswa Bangla Biswabidyalay
Shibpur, Bolpur, Birbhum.