



Ref: BBB/Finance/NIQ-Table Top/26-27/06

Date: 03-06-2026

NOTICE INVITING QUOTATION (NIQ)

Sealed quotations are invited from reputed suppliers/authorized dealers/manufacturers for supply of **Pre Lam HDHMR 18MM Table Top** as per the details given below.

1. Item description and quantity

Sl. No.	Item description	Specification	Unit	Rate per Unit (Rs.)	Amount (Rs.)
1.	Pre Lam HDHMR 18MM Table Top	Pre Lam HDHMR 18mm BSL with 2mm Edge Bending of all side with Automatic Machine Table Top Size: L 3'6" X W 2' (L 42inch X W 24 inch)	80 Pcs		

2. Schedule

- Last date and time for submission of quotation: 11/06/2026, 5:30 PM
- Date and time of opening of quotation: 12/06/2026, 11:00 AM, by the purchase committee, and the vendor or their authorized representative is welcome to attend.
- Place of submission and opening: **Office of the Finance, Biswa Bangla Biswabidyalay, Shibpur, Bolpur, Birbhum, 731204.**

3. Eligibility of bidders

Bidders should meet the following **minimum** eligibility criteria:

- Valid trade licence for dealing in Furniture products.
- Valid GST registration and PAN.
- Proof of similar supply to any Government/PSU/recognized institution during last 3 years (Self-attested copies of documents must be enclosed with the quotation.)

4. Submission of quotation

- Quotation must be submitted in a sealed envelope superscribed "Quotation for Supply of **Pre Lam HDHMR 18MM Table Top** – NIQ No. **BBB/Finance/NIQ-Table Top/26-27/06, Date: 03-06-2026**".
- The quotation shall be typed or written in indelible ink, with all corrections duly signed by the authorized signatory.
- The **L1** company provide 1 piece Sample for product checking.





- The following documents must be enclosed:
 - Detailed price bid
 - Copy of GST registration, PAN, trade licence.

5. Delivery

- Material shall be delivered at: Biswa Bangla Biswabidyalay Main Campus.
- Delivery period: Within 7 days from the date of issue of Work Order.
- The supplier shall arrange transportation, loading and unloading at site at their own cost.

6. Quality and inspection

- Pre Lam HDHMR 18mm BSL with 2mm Edge Bending of all side with Automatic Machine Table Top, Size: L 3'6" X W 2' (L 42inch X W 24 inch) Material found damaged/warped/undersized or not conforming to specifications shall be rejected at the supplier's cost.
- The officer-in-charges decision on quality and quantity shall be final.

7. Payment terms

- 100% payment will be made after successful delivery and acceptance of materials and submission of pre-receipted bill in duplicate.
- Statutory deductions such as TDS etc. will be made as applicable.

8. Validity of quotation

- The quotation shall remain valid for a period of **15 days** from the date of opening of quotations.

9. Other terms and conditions

- The undersigned reserves the right to accept or reject any or all quotations, in part or in full, without assigning any reason.
- Incomplete quotation or quotations received after the due date and time are liable to be rejected.
- In case of any dispute, the decision of the competent authority of BBB shall be final and binding.



Sd/-
Finance Officer (Acting)
Biswa Bangla Biswabidyalay
Shibpur, Bolpur, Birbhum.