



Prof. Dilip Kumar Maiti, *FRSC*

Vice-Chancellor

BISWA BANGLA BISWABIDYALAY

Address: Bolpur, Birbhum-731204

Email: vc@bbb.ac.in

Phone: 9382883537

Website: www.bbb.ac.in

Ref.: BBB/VC/ICC/Meeting/2025/2

Date: 02.12.2025

Minutes of the Meeting held on August 7th in the Hon'ble Vice-Chancellor's Chamber

The following decisions were approved in the meeting held on August 7th:

Internal Committee Formation with Contacts (as per UGC regulations):

Presiding Officer: Prof. Sahana Sen Majumdar (Dept. of Physiology & Human Anatomy)
(9830625667)

Members:

Dr. Bidhan Mondal (Coordinator, UGC Section) (7031256265)

Mr. Tusar Kanti Saha (Coordinator, Data Cell) (6294178854)

Ms. Manisha Ray (NTS) (7029608548)

Ms. Rafiya Khatun (NTS) (9832779752)

External Member: Dr. Amal Chaudhuri (NGO, SEVAK, Santiniketan) (9474409629)

Student Representation: Three student members will be selected from the elected union bodies after the Students' Election.

Awareness Notifications & Campaign: Banners and stickers related to the POSH Act and Zero Tolerance Policy towards sexual harassment will be displayed on campus, the website and also on the prospectus to ensure wide dissemination.

Committee Name Change: "Internal Complaint Committee" will be officially changed to "Internal Committee" and updated on the website.

Organizing Training/ Workshops: Frequent training programs and workshops will be arranged by the IC to create awareness among faculty and students regarding safety of women, gender sensitisation to ensure knowledge and awareness of the rights and responsibilities provided by the UGC Regulations, 2015.

Counselling Services: To avoid psychological vulnerability of staff and students counselling services will be institutionalized by associating professional counsellors and also gender sensitive doctors particularly gynaecologist to procure health facilities.

Redressal Mechanism: The IC will systemize proper policy or mechanism to redress complaints pertaining to sexual harassment if received.

Annual Report: The IC will conduct a regular and half yearly review of the efficacy and implementation of their anti-sexual harassment policy and prepare annual status report.

SK Maiti
02/12/25

Vice-Chancellor
Biswa Bangla Biswabidyalay
Bolpur, Birbhum, W.B.